

SATIT KASET IP ANNOUNCEMENT

Kasetsart University Laboratory School Center for Research and Development

Regulation for Certificate of Honor Consideration

In order to consider students' eligibility for certificates of honors, the International Program Operations Committee (in accordance with the 2025 Kasetsart University Laboratory School Center for Research and Development Regulations for Certificate of Honor Consideration) stipulates the criteria for certificate of honor consideration for IP students as follows :

1. These regulations are to be referred to as “ Regulations for International Program Certificate of Honor Consideration ”
2. These regulations are to be effective from the 2025 academic year onwards
3. All previous regulations are to be cancelled
4. The International Program Chair is to put these regulations into effect
5. In these regulation :

“**Honor Certificate**” means the honor certificate issued by Kasetsart University Laboratory School Center for Research and Development to students selected for each academic year.

“**Good behavior**” means students who demonstrate consistently appropriate behavior in accordance with student regulations.

6. There are 4 types of honor certificates :

6.1 **Type 1 “Academic Excellence and Good Behavior”** refers to students with excellent academic performance and good behavior according to the following criteria :

6.1.1 Elementary students must have an average year grade GPA ≥ 3.75 and a minimum year grade score of 3.5 for no more than 1 subject.

6.1.2 Middle and High School students (Grades 7-12) must have an average year grade GPA ≥ 3.75 and a minimum semester grade score of 3.0 for each subject in both semesters.

6.1.3 The student must not come to school late more than 8 times per year.

6.1.4 Students must have an average behavior grade of at least 3.5 according to the Satit Kaset IP' s criteria for evaluating behavior, and must not have a score of “1” or “2” for any of the criteria.

6.2 **Type 2 “Excellent Behavior”** refers to students with consistent grade results and good behavior and will be awarded to not more than 15% of the class according to the following criteria :

- 6.2.1 Consistently good behavior and speech
- 6.2.2 Displays responsibility for both personal and collective duties
- 6.2.3 Volunteers according to capabilities
- 6.2.4 Has attended no less than 95% of classes
- 6.2.5 The student must not come to school late more than 8 times per year
- 6.2.6 Students must have an average behavior grade of at least 3.5 according to the Satit

Kaset IP’ s criteria for evaluating behavior, and must not have a score of “1” or “2” for any of the criteria.

6.3 **Type 3 “Academic Progress and Good Behavior”** refers to the certificate of honor awarded to students who have shown distinguishable progress in their academic performance, and have good behavior. Eligible students must meet the following criteria :

- 6.3.1 An average second semester GPA must be at least 0.5 higher than an average first semester GPA.
- 6.3.2 The student must not come to school late more than 8 times per year.
- 6.3.3 Students must have an average behavior grade of at least 3.5 according to the Satit

Kaset IP’ s criteria for evaluating behavior, and must not have a score of “1” for any of the criteria.

6.4 **Type 4 “Enhancing School Reputation and Good Behavior”** refers to the certificate of honor awarded to students who have contributed to enhancing school reputation and have good behavior. Eligible students must meet the following criteria.

6.4.1 Received a competition award that meets the standards set by the school and/or other programs in the fields of academics, art, music, dance, sports, etc., based on one of the following qualification criteria:

a) Selected as a representative of the program and/or school to compete individually on behalf of the program and/or school and received 1st, 2nd, 3rd place or honorable mention, or the program committee will consider each case.

or b) Selected as a national representative to participate in an international performance, contest, or competition.

or c) Recognized as someone who has behaved beneficially to society, having received a public announcement or a letter of commendation sent to the program and/or school.

or d) Devoted private time to work in various school activities continuously for at least 3 years, leading to public benefit and the school's reputation.

6.4.2 The student must not come to school late more than 8 times per year.

6.4.3 Students must have an average behavior grade of at least 3.0 according to the Satit Kaset IP’ s criteria for evaluating behavior, and must not have a score of “1” for any of the criteria.

7 Conditions for receiving certificates of honor are as follows:

7.1 Students who receive certificates of honor of all types must not have I (incomplete), or U (unsatisfactory) for any subject in each performance report of that academic year.

7.2 Students who receive certificates of honor of all types must not have been disciplinarily punished and recorded in W. (warning) forms.

7.3 Students who receive certificates of honor type 1 can be eligible to receive type 3 and/or type 4, if they meet all the criteria.

7.4 Students who receive certificates of honor type 2 and type 3 can be eligible to receive type 4, if they meet all the criteria.

8 The methods for selecting nominees for certificates of honor are as follows:

8.1 Classroom teachers nominate students to be awarded certificates of honor according to the criteria outlined in # 6 by using the **Nominee List for Certificates of Honor Form** for each type that the International Program provides.

8.2 Subject teachers and/or teachers responsible for activities can nominate students to be awarded certificates of honor type 4 according to criteria outlined in # 6.4.1 by using the **Nominee List for Certificates of Honor Type 4 Form** that the International Program provides, and then handing in the form to classroom teachers.

If the information of students who are eligible to receive certificate of honor type 4 according to the criteria outlined in # 6.4.1 arrives after awarding consideration finished, classroom teachers, and/or subject teachers and/or teachers responsible will nominate the students in the following academic year.

8.3 Classroom teachers consider the conditions outlined in # 7 of the nominated students to be awarded certificates of honor of all types.

If there is no condition, mark ✓ in of no condition.

If there is condition, specify the condition.

8.4 Classroom teachers write a list of students according to 8.3 if there is no condition by using the **Behavior Evaluation of Nominees for Certificates of Honor Form** that the International Program provides, and copy the form for each classroom teacher and subject teacher to evaluate.

8.5 Classroom teachers collect the completed Behavior Evaluation forms from all the teachers, and bring the behavior evaluation together with the nominee list for certificates of honor of all types to the **Committee of Academic Results Judgment and Certificate of Honor Nominees Consideration**.

8.6 Chairperson of the Committee of Academic Results Judgment and Certificate of Honor Nominees Consideration presents the results from the committee meeting for IP Operations Committee's approval before submitting the results to the school.

8.7 If there is any problem with the nomination, the person responsible should write a memo to IP Chairperson directly.

9 The announcement of the list of students who are awarded certificates of honor is the school announcement signed by the director.
